**Sprint Planning**

**15/10/2023 – 29/10/2023**

Group ID: **12**

Project Name: **VIVU**

Prepared by: **Đoàn Thị Yến Nhi**

Team members:

21127432 - **Lê Ngọc Thảo** *Project Manager, UI/ UX Designer, Frontend Developer, Backend Developer, Tester.*   
21127456 - **Võ Cao Trí** *Backend Developer, Tester.*

21127608 - **Trần Trung Hiếu** *Backend Developer, Tester.*   
21127660 - **Đoàn Thị Yến Nhi** *Business Analyst, Tester.*   
21127730 - **Hoàng Lê Cát Thanh** *UI/ UX Designer, Frontend Developer, Tester.*

# Achievements since last sprint:

| **STT** | **Description** | | **Responsibility** | **%Complete** |
| --- | --- | --- | --- | --- |
| 1 | Setup working environments (slack, drive, notion,...) | | Thảo | 100 |
| 2 | Complete Project Proposal (Introduction) | | Trí | 100 |
| 3 | Complete Project Proposal (Target users and environments) | | Hiếu, Thảo | 100 |
| 4 | Complete Project Proposal (Key features) | | Nhi, Thanh | 100 |
| 5 | Research MySQL, Flutter and Flask | | All members | 100 |
| 6 | Sprint planning PA0 -> PA1 | | Nhi | 100 |
| 7 | Sprint 1 Review | | All members | 100 |

# Next sprint's goals:

1. Complete Software Development Plan
2. Complete Vision Document
3. Weekly report
4. Sprint review
5. Learn about MySQL, Figma
6. Design Database Structure
7. Design User Interface
8. Sprint planning PA1 -> PA2

# Assign tasks to team members:

| **STT** | **Description** | **Due Date** | **Responsibility** |
| --- | --- | --- | --- |
| 1 | Learn about Gantt Chart | 14/10/2023 | All members |
| 2 | Learn about the RUP process | 15/10/2023 | Trí, Thảo |
| 3 | Learn about writing Project Plan and Vision Document | 20/10/2023 | All members |
| 4 | Learn about MySQL and framework Flask | 29/10/2023 | Hiếu, Trí |
| 5 | Learn about Figma and framework Flutter | 29/10/2023 | Nhi, Thanh, Thảo |
| 6 | Weekly report - Week 1 | 22/10/2023 | Hiếu |
| 7 | Complete Software Development Plan (1. Introduction) | 27/10/2023 | Nhi |
| 8 | Complete Software Development Plan (2. Project Overview) | 27/10/2023 | Thanh |
| 9 | Complete Software Development Plan (3. Project Organization) | 27/10/2023 | Thanh |
| 10 | Complete Software Development Plan (4.2.1 Phase and Iteration Plan, 4.2.2 Releases, 4.2.3 Project Schedule) | 27/10/2023 | Trí |
| 11 | Complete Software Development Plan (4.2.4 Project Resourcing, 4.2.5) | 27/10/2023 | Thảo |
| 12 | Complete Software Development Plan (4.3.1 Reporting, 4.3.2 Requirements Management, 4.3.3 Configuration Management) | 27/10/2023 | Hiếu |
| 13 | Complete Vision Document (1. Introduction) | 27/10/2023 | Trí |
| 14 | Complete Vision Document (2. Positioning) | 27/10/2023 | Trí |
| 15 | Complete Vision Document (3.1 Stakeholder Summary, 3.2 User Summary) | 27/10/2023 | Thanh |
| 16 | Complete Vision Document (3.3 User Environment, 3.4 Summary of Key Stakeholder or User Needs, 3.5 Alternatives and Competition) | 27/10/2023 | Thảo |
| 17 | Complete Vision Document (4. Product Overview) | 27/10/2023 | Nhi |
| 18 | Complete Vision Document (5. Product Features) | 27/10/2023 | Hiếu |
| 19 | Complete Vision Document (6. Non-functional Requirements) | 27/10/2023 | Hiếu |
| 20 | Weekly report - Week 2 | 29/10/2023 | Thảo |
| 21 | Sprint 2 review | 29/10/2023 | Trí |
| 22 | Sprint planning PA1 -> PA2 | 29/10/2023 | Thanh |